

BATH COUNTY SCHOOL BOARD

AGENDA ITEM: INFORMATION { } ACTION { X } CLOSED MEETING { }

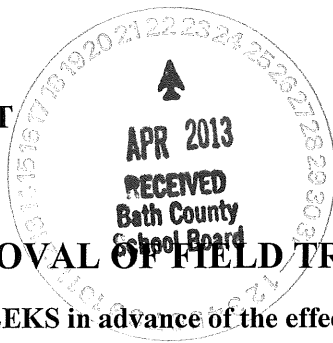
SUBJECT: SUPERINTENDENT'S REPORT - ACTION

Overnight Field Trip(s)

BACKGROUND: VES Gr. 7 Field Trip
Washington DC
June 4-5, 2013

RECOMMENDATION: Recommend approval of the 7th grade field trip for Valley Elementary School to Washington DC.

BATH COUNTY PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT
WARM SPRINGS, VA 24484



CENTRAL OFFICE USE ONLY	
Bus Driver Assigned by:	
<input type="checkbox"/> School	<input type="checkbox"/> Transportation Supervisor
Vehicle(s) Assigned _____	

APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: 6/4/2005 SCHOOL: YES GRADE(s): Seventh Grade

DESTINATION: Washington DC

OBJECTIVE FOR TRIP: Fulfill Standards of Learning in Civics and Economics (Visit Capitol, Ford's Theater, Washington Nationals, Potomac River Cruise, National Aquarium)

NO. OF PUPILS: 29 PAID BY CHILD: \$ 0 PAID BY SCHOOL: \$ 0

NAMES OF ALL CHAPERONING STAFF MEMBERS: Les Balgavy
Beth Hart Carol Martin Angie Keyser
Shannan Waldeck

NAMES OF OTHER CHAPERONES/PARENTS: TBD (Will submit final list of chaperones)

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: 1 Charter
 Handicapped Bus(es) Needed
 Car # of Cars Needed: _____

COMMENTS: _____

DEPARTURE DATE: 6/4/2013 DEPARTURE TIME: 5:00 am
mm/dd/yyyy

RETURN DATE: 6/5/2013 RETURN TIME: 10:00 pm
mm/dd/yyyy

I will secure written permission from each parent before taking children on the trip.

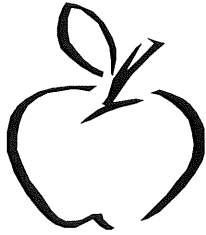
Carol B. Martin 4/19/13 [Signature] 4/19/13
Teacher's Signature Date Principal's Signature Date

TO: DIVISION SUPERINTENDENT / DESIGNEE

The above application is sent for your consideration.

COMMENTS: _____

Superintendent's Signature Date Approved Disapproved



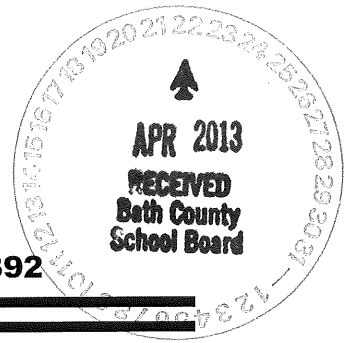
Les Balgavy
Principal

VALLEY ELEMENTARY SCHOOL

**98 Panther Drive
Hot Springs, VA 24445**

PHONE: 540-839-5395

FAX: 540-839-5392



April 18, 2013

Sue Hirsh
Bath County School Board
P.O. Box 67
Warm Springs, Virginia 24484

Sue Hirsh & Bath County School Board,

The seventh grade class at Valley Elementary wishes to visit Washington DC for their annual field trip. This trip is scheduled for Tuesday, June 4th and Wednesday, June 5th. It was scheduled for these dates because it is anticipated all seventh grade SOL tests will be completed and accommodates many of the activities planned for the area. This class will be chaperoned exclusively by members of the staff of Valley Elementary School and parents of seventh grade students as determined by the administration and teachers.

The final itinerary has not been finalized, but I have contacted and confirmed the seventh grade's visit with the following organizations and/or sites:

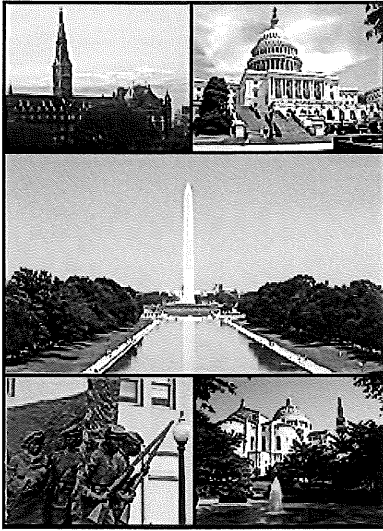
- DC Cruises
- United States Capitol
- Ford's Theater
- Washington Nationals Baseball Team
- Old Post Office
- Chesapeake and Ohio Canal
- Washington Aquarium

To date, the seventh grade has raised nearly \$7,500 and feels comfortable the remaining money can be raised through fundraising planned by the parents. At this point, 33 students and four staff members will be attending. Lodging accommodations will be secured at the Comfort Inn and Suites (Located on New York Avenue) which includes a full continental breakfast as well as internal hallways and entrances.

The seventh grade class would appreciate your support and approval of this field trip. The students will be able to participate in many cultural and educational experiences not otherwise available to them.

Sincerely,

Les Balgavy



Valley Elementary School Washington D.C. June 4th – June 5th, 2013 Itinerary

Tuesday, June 4th

Depart VES @ 5:00 am – 9:30 am

Arrive DC Cruises 10:00 am – 11:00 (Lunch on the way)
(Drive by or if time permits, visit Jefferson Memorial)

National Capital Tour 12:50 – 2:00

Ford's Theater – 3:00 pm – 5:00 pm

Motorcoach Tour of DC – 5:00 pm – 6 :00 pm
(Drive by White House, Lincoln Memorial)

Washington Nationals 6:00 pm – 10:00 pm

Wednesday, June 5th

National Aquarium 9:00 am – 10:15 am

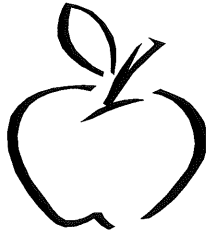
Choice of Smithsonian American History or Natural History 10:30 am – 12:00 pm

Old Post Office Pavilion – 12:00 pm – 1:45 pm

C & O Canal Mule Drawn Canal Tour 3:00 pm – 4:30 pm

Depart Washington DC – 4:45 pm (Dinner Enroute)

Comfort Inn
1600 New York Ave. N.E.
Washington, DC, US, 20002
Phone: (202) 832-3200
Fax: (202) 832-1791



VALLEY ELEMENTARY SCHOOL

**98 Panther Drive
Hot Springs, VA 24445**

PHONE: 540-839-5395

FAX: 540-839-5392

**Les Balgavy
Principal**

To: Sue Hirsh
From: Les Balgavy
Date: May 1, 2013
Re: Washington D.C. Chaperones

Ms. Hirsh,

I would like for the following chaperones be considered for the seventh grade field trip to Washington D.C. All chaperones will be preapproved for attending according to the BCPS Chaperone policy.

Melissa Ailstock
Kim Moore
Tiffany Gardener
Amy Gwin
Bonnie Lee
Stacey Woodzell
Dave Keyser
Travis Braxton

Sincerely,

A handwritten signature in black ink, appearing to read 'Les Balgavy', written over the word 'Sincerely,'.

Les Balgavy